



**Thank you for thinking of Matthew's House.** We appreciate the many creative ways in which our community supports this important resource to families. We want to support your fundraising efforts and help you make your event a success. Please submit this form to Matthew's House, c/o Communitas Supportive Care Society. A Matthew's House representative will confirm your event approval shortly.

### **Event Information**

**Event Name:** \_\_\_\_\_

**Event Description:** \_\_\_\_\_

Event Start Date: \_\_\_\_\_ Event End Date: \_\_\_\_\_  
mm/dd/yy mm/dd/yy

**Event Location:** Address \_\_\_\_\_

City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

**Event Goal:** \$ \_\_\_\_\_

*\* based on your best guess as to how much you feel your event could raise.*

### **Event Details and Other Information:**

**Event Organizer's Contact Information**

Planning Organization's Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

***Disclaimer: The Event Planner listed above assumes any responsibility for expenses incurred by the proposed event. Communitas Supportive Care Society reserves the right to limit/decline a third party event.***

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please see our *Matthew's House Community Event Support and Guidelines* for more information about hosting an event.**

**Thank you for making a difference in the lives of children and their parents by planning an event in support of Matthew's House. For immediate enquiries about your community event and to request support from our communications team, please call Alan or Laura : 604-850-6608**